

LAPTOP HOTELSAFE

Version 1.0



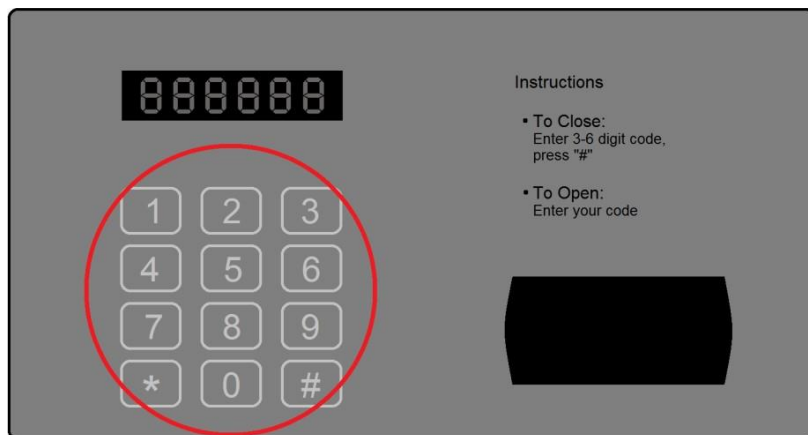
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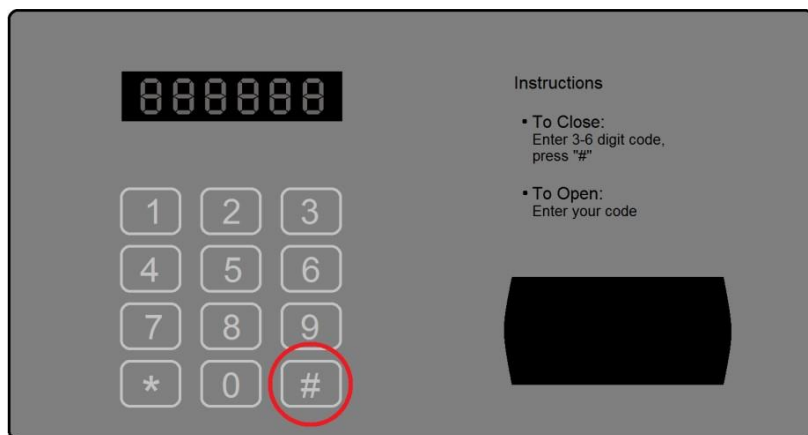
1. Guest use

The guest can close the safe using a PIN of their choosing. This pin needs to be 3 to 6 digits long.

1.1 Closing the safe

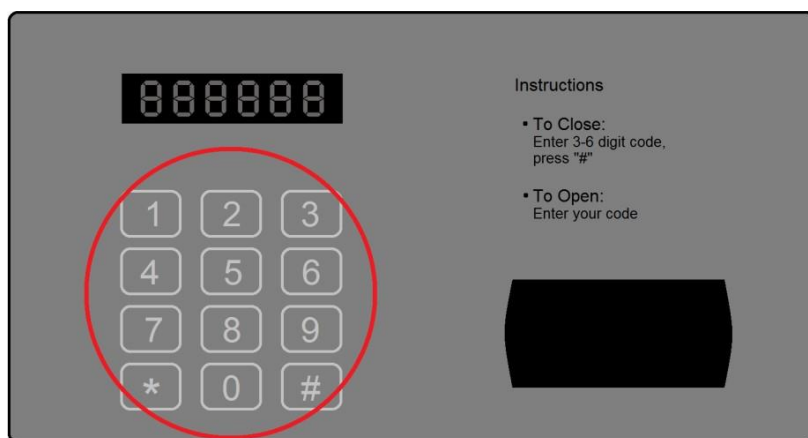


- Enter the 3 to 6 digits long code



- Close the door and press [#] to close the safe.

1.2 Opening the safe



- Insert the used code
- The door will be unlocked

2. Using and setting up the mastercode

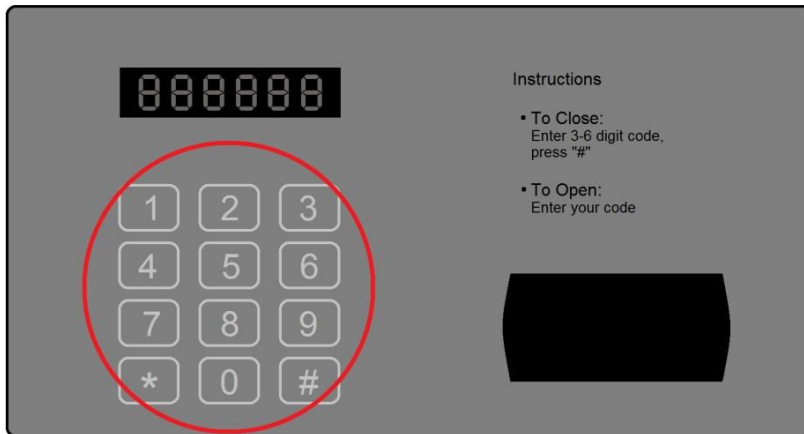
When a guest lost their code, or when the safe was closed and the guest already left the room, it's possible to open the safe with a mastercode.

The standard mastercode is:

475747

Due to safety reasons you can change the master code to one of your choosing:

2.1 Using the mastercode



- Enter the mastercode
- The door will be unlocked

2.2 Changing the mastercode

- Door must be opened before changing the mastercode
- Press [*] [*] - "PROG" appears
- Enter the existing 6-digit code
- "NEU" appears on the display
- Enter the new 6-digit code
- "AGAIN" appears
- Re-enter the new 6-digit code
- "DONE" appears on the display

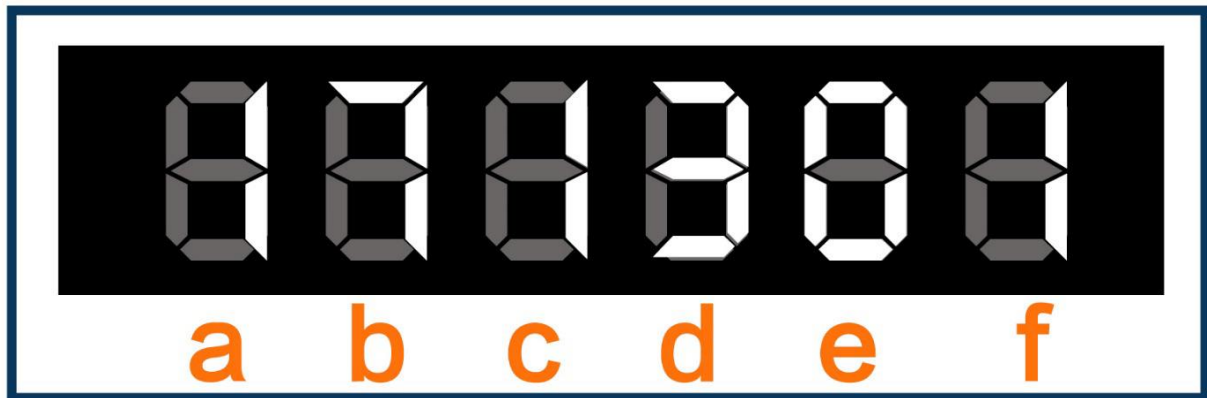
3. Parameter setup

The following standard parameters can be changed by using the standard functioncode **751019**.

- Displaying or hiding the entered PIN
- How many digits does the PIN need to have (3/4/5/6/free choiceal dan niet)
- Whether or not to block the safe when an incorrect PIN is entered
- Whether or not the safe can be opened by a mastercode or emergency opening
- Saving the openings or also the moments the safe was closed
- Setting up the safe for Hotel mode or Home mode.
- Date
- Time

3.1 Changing settings with the programming function

- Open the safe
- Press [*][*]
- Enter the function code: 751019
- The standard setting is shown:



- Change the setting by entering a chosen number and confirm with [#]. The next position will then blink.

A: Displayed code:

0. The entered code will be hidden
1. The entered code will be shown

B: Number of digits usercode:

3. Code must consist of 3 digits
4. Code must consist of 4 digits
5. Code must consist of 5 digits
6. Code must consist of 6 digits
7. Entered code can be anything between 3-6 digits

C: Blocking safe when entering wrong codes

- 0. Safe will never be blocked when entering a wrong code
- 1. Safe will be blocked for 15 minutes after entering a wrong code 4 times
- 2. Safe will be blocked for 30 minutes after entering a wrong code 4 times

D: Setting up mastercode

- 0. Safe can be opened without mastercode but with emergency power supply
- 1. Safe can be opened with both mastercode and emergency power supply.
- 2. Safe can't be opened with mastercode or emergency power supply.
- 3. Safe can be opened with mastercode but not with emergency power supply.

E: Registration of safe-openings

- 0. Safe registrates opening the safe in the internal memory
- 1. Safe registrates opening and closing the safe in the internal memory

F: Setting up Hotel mode or Home mode

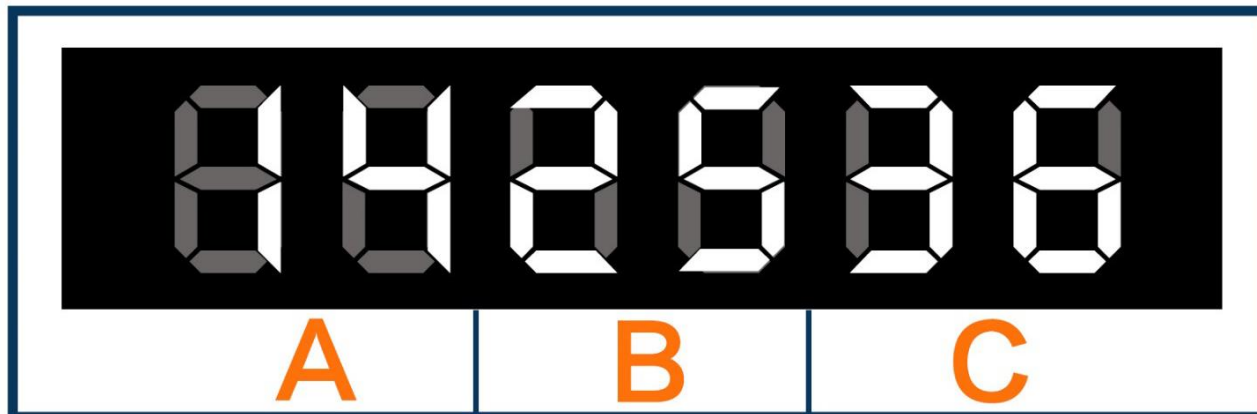
- 0. Safe is setup with a code only once and is closed with the [*] button
- 1. Safe is closed with a code every time

The next series contains the date:



- A:** Day (01 - 31)
B: Month (01 - 12)
C: Year

The latest window contains the time:



A: Hour (00 - 24)

B: Minutes (00 – 59)

C: Seconds (00 - 59)

After confirming the last field with the [#] B the display goes blank and the settings have been saved.

3.2 Quick-settings display code

The setting for displaying the user-code on screen can be changed with a quick setting:

To hide entered digits:

- Press [0] followed by [#]
- Het display vermeldt: "HIDE", de instelling is gewijzigd.

To show entered digits:

- Press [9] followed by [#]
- The display goes blank, the setting has been saved.

4. Display notification

During usage several notifications can be shown that tell if the entered codes are right or wrong. The following describes the notifications shown on the display.

4.1 Notifications during usage

AGAIN	Same code needs to be entered again
BA-HI	Battery voltage is ok
BA-LO	Battery voltage is low. Batteries need to be replaced
CLOSE-	Safe door is closing
CLOSED	Safe door is closed
-OPEN-	Safe door is opening
OPENED	Safe door is opened
DONE	Entered choice is done
NEU	A new code needs to be entered

4.2 Error message

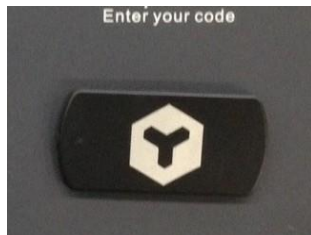
HOLD15	Incorrect code has been entered 4 times. The safe is blocked for the number of minutes mentioned in the display. HOLD15 means a blockage time of 15 minutes. Wait until the blockage time is over or open the safe with a mechanical key
ERROR	Wrong code entered
ERROR1	Door fails to open because the bolts get stuck. You can push against the door and try to loosen the bolts
ERROR2	The bolt studs get blocked and the locking bolts fail to extend. Please push against the door and let it fit firmly

5. Emergency opening and battery replacement

The safe can be opened in case of a defect or empty batteries with the included emergency key. This key will open all of the delivered safes in that period.

5.1 Opening the safe with the emergency key

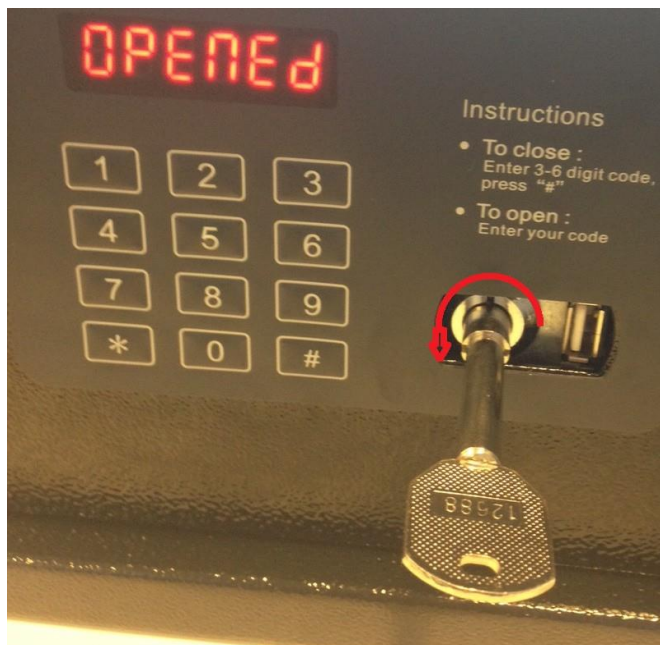
When the safe can't be opened anymore due to a low battery, a defect or a blockage after entering the wrong code several times, the safe can be opened with an emergency key:



- Remove the plastic cover, the keyhole is visible:



- Insert the key and turn left until the door can be opened:



5.2. Changing the batteries

On the inside of the safe door are the batteries. To reach these the safedoor must be opened (if needed with the emergency key)



Turn the mounting screw loose and remove the cover




Change the batteries. Use a good quality AA battery, type LR6, alkaline.

6. Optional CEU unit

Optionally a CEU unit can be provided that can read out the openings of the safe and that can execute an emergency opening.

6.1 Create user in CEU

To use the functionality a user must be added to the CEU

- Start the CEU with the  button
- The CEU asks for the standard password: 666666
- Go to "Create User Account" and press "OK"
- Enter the standard password again
- Add an account user number (for instance 01) and a password containing 6 digits
- Enter the password again and press "OK"
- The user is added, you are back in the main menu

6.2 Emergency opening with the CEU

- In the main menu, select "User Login"
- Enter the user ID and password
- Plug in the USB cable to the closed safe and press "Open Safe"

6.3 Setting up the room number with the CEU

- In the main menu, select "User Login"
- Enter the user ID and password
- Select "Set Room No."
- Enter the 4 digit number and press "OK"

6.4 Setting up date and time with the CEU

- In the main menu, select "User Login"
- Enter the user ID and password
- Choose "Set Time"
- If needed, change date and time
- Press "OK" to program the date and time

6.5 Reading out openings with the CEU

- In the main menu, select "User Login"
- Enter the user ID and password
- Choose "Read Record"
- The data will be loaded

7. General contactdata

For general questions or inquiries, please contact our main office in Kvistgaard

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